

AGENDA

Meeting: Officer Appointments Committee
Place: Riverside Room - Council Offices, Monkton Park, Chippenham
Date: Tuesday 18 December 2012
Time: 8.30 am

Please direct any enquiries on this Agenda to Roger Bishton, of Democratic Services, direct line 01225 713035 or email roger.bishton@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225)713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:

Cllr Chris Caswill
Cllr Nick Fogg
Cllr Lionel Grundy OBE

Cllr Jane Scott OBE
Cllr John Thomson

AGENDA

PART I

Items to be considered while the meeting is open to the public

1 **Apologies**

2 **Minutes of Previous Meeting**(Pages 1 - 2)

To confirm the minutes of the meeting held on 19 April 2012 (copy attached).

3 **Declaration of Interests**

To receive any declarations of pecuniary and non-pecuniary interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named above for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named above no later than **5pm on Tuesday 11 December 2012**. Please contact the officer named on the first page of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior

to the meeting and made available at the meeting and on the Council's website.

6 **Urgent Items**

Any other items of business, which, in the opinion of the Chairman, should be considered as a matter of urgency. Urgent items of a confidential nature may be considered under Part II of this agenda.

7 **Exclusion of the Public**

To consider passing the following resolution:-

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Item Nos. 8 - 10 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

PART II

Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.

8 **Appointment following Changes to the Senior Management Structure***(Pages 3 - 10)*

A confidential report by the Service Director, HR & OD is attached.

9 **Appointment to the Post of Corporate Director with Joint Responsibilities for Adult Social Services & Public Health**

A confidential report by the Service Director, HR & OD will be circulated.

10 **Appointment of Service Director, Transformation***(Pages 11 - 12)*

A confidential report by Carlton Brand, Corporate Director is attached.

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OFFICER APPOINTMENTS COMMITTEE

**DRAFT MINUTES OF THE OFFICER APPOINTMENTS COMMITTEE MEETING
HELD ON 19 APRIL 2012 AT COMMITTEE ROOM VII - COUNTY HALL,
TROWBRIDGE.**

Present:

Cllr Nick Fogg, Cllr Jon Hubbard, Cllr Fleur de Rhe-Philippe (Substitute), Cllr Jane Scott OBE (Chair) and Cllr John Thomson (Vice Chairman)

1. **Apologies**

An apology for absence was received from Cllr Lionel Grundy who was substituted by Cllr Fleur de Rhe-Philippe.

2. **Minutes of Previous Meeting**

Resolved:

To confirm and sign as a correct record the minutes of the Committee meeting held on 1 November 2011.

3. **Declaration of Interests**

There were no declarations of interest.

4. **Chairman's Announcements**

There were no Chairman's announcements.

5. **Public Participation**

There were no members of the public present or councillors' questions.

6. **Urgent Items**

There were no items of urgent business.

7. **Exclusion of the Public**

Resolved:

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Minute Number 8 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

8. **Appointments following Changes to the Senior Management Structure**

On considering a confidential report by the Corporate Leadership Team,

Resolved:

To approve the following appointments with effect from 1 May 2012, subject to consultation with the Leader and Cabinet members in accordance with the Officer Employment Procedure Rules:-

- **Mr James Cawley to the revised post of Service Director – Adult Care and Housing.**
- **Ms Nikki Lewis to the revised post of Service Director – Communities.**
- **Mrs Sian Walker to the revised post of Service Director – Adult Care and Housing Operations.**
- **Mr Michael Hudson to the revised post of Service Director – Finance.**

(Duration of meeting: 1.00 - 1.10 pm)

The Officer who has produced these minutes is Roger Bishton, of Democratic & Members' Services, direct line 01225 713035, e-mail roger.bishton@wiltshire.gov.uk

Press enquiries to Communications, direct line (01225) 713114/713115

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A of the Local Government Act 1972.

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